



## Eagle Ridge Academy Board of Directors 2024 Election Information

On behalf of the Eagle Ridge Academy Board of Directors, we are issuing a call for nominations for the 2024 Board of Directors election. Please read on for more information regarding the election process.

### Board of Directors Composition

On January 24, 2023, the Board of Directors approved a two-year plan to reduce the number of seats on the Board of Directors. The 2023-2024 Board of Directors was reduced to nine seats made up of five teacher seats and four parent/community member seats. The 2024-2025 Board of Directors will be reduced to seven seats made up of four teacher seats and three parent/community member seats. The Board of Directors is required to have a teacher majority and at least one community member.

The following seats are open for the 2024 Board of Directors election:

- One teacher seat
- Two parent/community member seats (one of these must be a community member)

### The Nomination Process

The Board of Directors asks that you nominate yourself or other individuals with the competence and vision to provide skilled leadership for the Academy. Any member of the corporation, parent, or staff may submit a nomination. To submit a nomination, please complete the Board Election Nomination Form below. This form is also available through the [Eagle Ridge Academy Board of Directors page](#).

### [2024 Board Election Nomination Form](#)

**Nominations are due on or before 4:00 p.m. on Friday, February 2, 2024.**

### Board Member Election Process

Once nominations are received, the election process will follow this sequence:

- All nominees will receive an information packet containing a detailed description of the requirements of Board service as well as details for accepting the nomination, including a candidate questionnaire.
- A completed questionnaire, submitted by the **Friday, February 9, 4:00 p.m.** deadline, is the individual's official notification that they accept the nomination.
- An Election Guide with information on all candidates, their qualifications, and their views as stated in the candidate questionnaires will be available on **Friday, February 16, by 4:00 p.m.** on the official election site as well as posted on the Eagle Ridge Academy website for review.
- A Candidate Forum will be held on **Wednesday, March 13, at 6:00 p.m.** in the Eagle Ridge Academy auditorium. This forum will provide an opportunity to meet and question all the candidates who are running for election. All candidates are encouraged to take part in this forum.



- The official election will open on **Wednesday, March 13, at 7:00 p.m.** All eligible voters will receive an individualized ballot passcode and log-in information as well as further directions via email. All votes must be cast no later than **Monday, March 18, at 12:00 p.m.**
- Official results will be announced at the Annual Board Meeting on **Tuesday, March 19, at 6:00 p.m.**

### **Nomination Considerations**

Please be mindful of the skills and attributes that are desirable for members of the Board of Directors. It is important to nominate people with these skills and attributes so that the Board has a broad range of expertise to call upon as it charts the school's future.

These include:

- A Commitment to the Academy's Classical Mission and Vision
- Development/Fundraising
- Non-Profit Management
- Education
- Facilities Management
- Finance/Accounting
- Governance/Law
- Human Resources
- Marketing/Public Relations/Advertising
- Strategic Planning

Additional points to consider:

- Board members can expect to spend roughly 12-15 hours per month contributing to Board efforts through meetings and assignments.
- If you are nominating someone other than yourself, please discuss the nomination with that person so that they are aware of the nomination.

Thank you for giving this election your careful thought and attention. Participating in this cornerstone of our country's system of government is an excellent way to exercise and model true citizenship.

### **Election Communications**

Please note that all communications regarding this year's election will take place primarily through email. **If you do not have access to email, please contact the school office at 952-746-7760 so that other arrangements can be made.**

*If you have any questions about the election, please contact [Erik Edin](#) and [Betsy Bixby](#), Board of Directors Election Coordinators.*