



Student Parking Permit Application Packet 2023-24 School Year

The application process for 2023-24 student parking permits has begun. Districts in the surrounding area typically charge \$200-\$360 for parking permits. With the growing demand for student parking and the need to maintain the parking lot, Eagle Ridge Academy will continue to charge a fee of \$55 per student for the 2023-24 school year. The cost of the parking permit will be reviewed every other year. Available parking for students in the Eagle Ridge Academy lot is limited to 70 spaces. The approximately \$3800 will support management of student parking as well as maintenance of the parking lot. Students needing to park for occasional days must ask for a daily permit in the front office prior to parking in the Eagle Ridge Academy parking lot. Parking permits will not be issued without a valid driver's license; a driver's permit will not secure a parking permit for your child. The criteria below will be used to determine distribution of parking permits for the 2023-24 school year:

1. Seniors that carpool with other students (one parking permit will be issued per carpool)
2. Seniors
3. Juniors that carpool with other students (one parking permit will be issued per carpool)
4. Juniors
5. Seniors and juniors applying after July 15 and sophomores

Students that will be seniors or juniors during the 2023-24 school year will have a priority application deadline date of July 15, 2023. The above criteria will be used to assign parking permits. Seniors and juniors that apply after the deadline date, along with sophomores, will be awarded any available parking permits in the order that the applications are received. The parking permit form is found on the transportation page of the Eagle Ridge Academy website: <https://www.eagleridgeacademy.org/transportation/>.

Parking permits must be visibly displayed on the upper left-hand corner of the rear window of each vehicle at all times while on campus. Only one parking permit contract per student is required. Any vehicle without a permit or parked in a space that is in violation of the parking permit contract may result in a revocation of a student's parking privileges, discipline actions, and/or towing of the vehicle. Discipline actions will progress in the following order: 1st offense = warning, 2nd offense = detention, 3rd offense = 3 day suspension of parking privilege, and 4th offense = towing and/or revocation of parking privilege. Parking permit fees will not be refunded for cancellation or revocation of a parking permit, including cancellations due to a transfer of enrollment.

Please take this opportunity to review the Student Parking Contract and submit the [Student Parking Permit Form](#) on the transportation page of the Eagle Ridge Academy website.



Student Parking Contract 2023-24 School Year

1. All parking permits expire at 4:00 p.m. on the last instructional day of the year.
2. Hours of parking permit enforcement are Monday through Friday, 8:00 a.m. to 3:30 p.m.
3. Parking permits are not considered valid unless displayed in the registered vehicle.
4. Lost parking permits will be replaced for a fee of \$55.
5. Student parking is limited to area of the lot designated for students. Parking in any location other than designated student parking is prohibited and subject to possible revocation of driving privileges disciplinary consequences, and/or towing of the vehicle.
6. Parking at Eagle Ridge Academy is a privilege and may be revoked by administration for safety and/or disciplinary reasons.
7. Violations of the ERA Student Handbook related to the use of your vehicle are in effect at all times. Such violations may result in a revocation of your parking permit as well as other disciplinary consequences. This includes closed campus violations involving the use of your vehicle.
8. The school is not responsible for the vehicle or its contents. It is advised to leave vehicles locked at all times.
9. Once parked, students are not permitted to remain in their cars or return to the parking lot during school hours without authorization from the front office.
10. The parking lot is a restricted area. There is to be no loitering or visitation in the parking lot without an administrator's permission.
11. The possession of tobacco products or any other unauthorized substance regulation also applies to the parking lot.
12. Tardiness resulting from not being able to find a parking space will not be excusable.
13. Violations of provisional license restrictions, as outlined in Minnesota State Law, will result in parking privileges being revoked for the remainder of the school year.
14. Excessive late arrivals to school, excessive absences from school, or continued disciplinary infractions could cause driving privileges to be revoked by Eagle Ridge Academy's Administration.