



Eagle Ridge Academy Parent Teacher Organization (ERA PTO)

“Changing things up to meet the changing needs of our community.”

Engaged Parents | Supported Teachers | Fun Student Events

PTO EMAIL ADDRESS: pto.eagleridge@gmail.com

PTO FACEBOOK LINK: <https://www.facebook.com/ERAPTOMtka>

PTO Annual Contribution

Thank you for your contribution to the Eagle Ridge Academy PTO. Your financial contribution funds many community and teacher events throughout the year, including:

- Back To School Picnic
- Staff Development and Conference Meals
- Staff Winter Party
- Teacher Appreciation Week – meals & gift
- K-5 Grade Level Get-togethers
- Microphones for School Productions
- Last Day of School Ice Cream Truck
- Senior Dinner following Graduation
- Refreshments for school events

The suggested tax-deductible donation is \$25 or more per family. PTO Annual Contribution (formerly called dues) can be paid online via [Square Pay](#), or if you prefer, you may print our [Mail In Donation Form](#). The form can also be dropped off at the school office.

Share Your Contact Information in the Family Directory

Since our school is unable to publish or otherwise share family contact information, we want to encourage families to share their contact information in the school directory via Membership Tool Kit. Doing so makes it much easier to communicate between families, share classroom opportunities, publicize grade-level get-togethers, and assist one another with homework and uniform questions. Membership Tool Kit gives you control over what information you share and is available both online and as an app. **Create an**



account [here](#). If you already have an account, use the same link to access it through your mobile app or computer and update your family information including teacher or advisor name. View more information on the flyer [here](#).

Upcoming Used Uniform Sales:

Fall Used Uniform Sale

- ERA Forum
- Monday, October 17, 2022
- 12:00 – 8:00 p.m.

Winter Used Uniform Sale

- ERA Forum
- Friday, February 17, 2023
- 7:30 a.m. – 1:30 p.m.



- [View Uniform Sale Information Flyer](#)
- [Download Garment Tag](#)
- [Add Your Information to the Used Uniform Seller Registry](#)
- **Want to volunteer? Sign- up coming soon!**

PTO Spirit Wear

On Spirit Wear days, all staff and students K-12 can wear any spirit wear and uniform combinations. The 2022-23 Spirit Wear dates are Sept. 16, Oct. 7, Nov. 18, Dec. 9, Jan. 19 (Thursday), Feb. 24, March 10, April 20 (Thursday), and May 12.

[Order 2022-2023 Spirit Wear here! All Spirit Wear proceeds benefit PTO's events, services, and teacher support.](#)



Support ERA Through Box Tops for Education and Coca-Cola GIVE

See It... Save It!

Did you know that you can support Eagle Ridge Academy through your everyday purchases with the Box Tops for Education and Coca-Cola GIVE programs? These programs are free and simple to use. Not only that, but anyone participate—



grandparents, neighbors, and friends—so check out these programs today, and while you're at it, get a couple of friends on board too!

Box Tops for Education

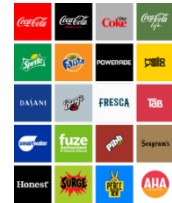
Box Tops for Education (BTFE) helps families earn money for Eagle Ridge Academy with products they already buy. It only takes minutes to get the Box Tops app through the app store on your phone and follow the prompts to set up your account. Be sure to enter ERA as your school. Once you have the app set up, it's a snap to use it to scan your receipt every time you buy groceries. The app automatically finds eligible items and credits them to ERA! You can even see in the app how much money has been given to our school this year and what products have special Box Tops promotions going on.

Visit boxtops4education.com for more information.

Coca-Cola GIVE

To contribute through Coca-Cola GIVE, Simply look for a code on Coke products. It can be found under screw tops or inside the boxes of 12- and 24-packs. When you see one, head to us.coca-cola.com/give/schools/ and search for Eagle Ridge Academy. Enter or scan the code and you're done! Visit us.coca-cola.com/give/ for more information.

Email seeitsaveitera@gmail.com if you have any questions about either program.



Join Our Classroom Volunteer Team

Our Eagle Ridge community is enriched when we come together to support one another. Serving as a Classroom Parent (School of Grammar: K-5) or a Parent Advocate (School of Logic: 6-8) is an important and tangible way to support teachers and families. We are also looking for help with a few other vital roles this year (birthdays, bulletin boards, uniform bank, gala baskets, and more). For more information, and to join this fun team, please click [here](#).

PTO Forms

- [Reimbursement Request](#)
- [Annual Family Contribution Donation Receipt](#)

PTO Board

ERA PTO Board members for 2022-2023 began to serve on July 1, 2022.

- **President** – Elena Ryabinin
- **Vice-President** – Ifrah Dualeh
- **Treasurer** – Tina Loutsch
- **Teacher Liaisons** – Lindsay Thomas (1st grade teacher), Carolyn Sommers Tillotson (School Librarian)

- **Community Engagement** – Cassie Bruski, Gretchen Stone, Resmy Kurian, Lindsey Wu, Doris Momanyi, Manohar Perumal, Lincy Paul

Would you like to join us? Please email us at pto.eagleridge@gmail.com.

Board Role Descriptions:

President(s):

- Preside over Board meetings
- Cooperate with the Director of Eagle Ridge Academy and the school's Board of Directors to maintain a supportive relationship between the school and the PTO
- Delegate special projects, creating committees as needed

Vice-President(s):

- Support and aide the work of the president, acting as a backup to the president when needed
- Act as a backup, signing checks, if needed, for the treasurer

Treasurer:

- Handle and maintain PTO funds, disbursing funds as decided by the board and fulfilling reimbursements in a timely manner
- Maintain control and supervision over the PTO bank account and checkbook, signing all checks
- Maintain and update budget spreadsheet
- Provide brief financial report to the board at quarterly meetings

Secretary:

- Officially record minutes of PTO meetings, submitting a copy of minutes to fellow board members via shared document file
- Maintain PTO email and manage email communications
- Manage school communications, including Eagle Eye

Volunteer Coordinators:

- Recruit volunteers as needed for PTO committees and events, maintain a list of volunteers
- Disperse volunteer lists to appropriate committee chairs

Teacher Liaisons:

- Act as advisor and liaison between faculty/staff and the PTO
- Help coordinate PTO-sponsored activities in the classroom
- Report to teachers on PTO activities

Responsibilities for all PTO Board Members:

- Attend majority of PTO meetings, notify the team if unable to attend
- Provide ideas and feedback to the team regarding PTO projects and initiatives
- Take ownership of and complete projects or tasks as assigned/agreed on at PTO Board meetings
- Communicate with the team (via email, shared Google docs, and/or private Facebook page) regarding progress, updates, or needs
- Have fun, ask for help when needed, and maintain a positive attitude!

[PTO BYLAWS](#) (Amended 3.13.14)

Facebook Connections

[Official Eagle Ridge Academy \(ERA\) Facebook Page](#)

[Official ERA Parent-Teacher Organization \(PTO\) Facebook Page](#)

These are *Pages* and are OPEN to the public. *Like* each page and opt to receive notifications to stay updated.

Parent-Run Facebook Groups (not owned or monitored by ERA or the PTO):

Connect with other ERA families on Facebook! The parent-run pages listed below are a great way to get to know the other parents in your child's grade and to discuss activities & events. If you know of any other groups that should be included in this list, please email the PTO pto.eagleridge@gmail.com.

Click on the **+JOIN GROUP** button. You will need to answer a couple of questions to confirm your connection to ERA. These groups are all PRIVATE, which means that anyone can find the group, but only group members can see what is posted. Membership is open only to ERA families and not the public. Once the admin approves your request, then you can access the group.

Facebook Groups:

ERA Uniform & Resource Exchange – Open to all ERA Families to buy and/or sell Eagle Ridge uniforms and other resources

ERA Parents of K – 12 – Families of all ERA students

- **ERA Parents of 2023** – 12th grade
- **ERA Parents of 2024** – 11th grade
- **ERA Parents of 2025** – 10th grade
- **ERA Parents of 2026** – 9th grade
- **ERA Parents of 2027** – 8th grade
- **ERA Parents of 2028** – 7th grade
- **ERA Parents of 2029** – 6th grade
- **ERA Parents of 2030** – 5th grade

- [ERA Parents of 2031](#) – 4th grade
- [ERA Parents of 2032](#) – 3rd grade
- [ERA Parents of 2033](#) – 2nd Grade
- [ERA Parents of 2034](#) – 1st Grade
- [ERA Parents of 2035](#) – Kindergarten