

Calendar Decision Making Process for 2017-2018

1. The Calendar Task Force develops draft calendar #1 based upon the following parameters provided by the Board of Directors and recommendations of School leadership:
 - The instructional year will include no fewer than 171 instructional days.
 - Include 36 hours of parent/teacher contact time.
 - Include three two-hour early release days.
 - The last day of each instructional year will occur no later than the Friday of the first full week of June.
 - The school may cancel an instructional day due to inclement weather for one (1) day. The calendar will have two (2) inclement weather make-up days scheduled in the event of the need to cancel more than one (1) day due to inclement weather. One inclement weather day will be scheduled per semester.
 - Include a staggered starting date—lower school starting one day prior to the upper school.
 - Hold Spring Break as close to the end of 3rd Quarter as possible.
 - Include three grading days, one at the end of the first three quarters.
 - Abide by all employee contract dates, inclusive of 186 teacher duty days.

2. Timeline of process:
 - December 9: Calendar Task Force created two draft calendars which meet the criteria in the board mandate.
 - December 16: Leadership Advisory Teams (LAT) and administration provided feedback on the first drafts.
 - December 20: Draft calendar #2 developed by the Calendar Task Force.
 - January 10: Draft Calendar #2 discussed at the Board workshop and published for ERA Community in the Board packet.
 - January 11: Draft Calendar #2 posted on the school website for community feedback.
 - January 24: Administration will make final changes, if any, and present to the Board for consideration and approval at its regularly scheduled meeting.