

Prior Approval Form for Finals

Early release and late arrival is available during finals week for students in grades 9-12 under the following parameters.

- The student may have early release or late arrival for periods that they do not have a final. Students may not leave and return within the same day.
- The student must be in good academic and behavioral standing. Academically the student must not have below a "C" in any class. The backside of this form must be filled out.
- The student will be responsible for signing in, in the office when they get here and signing out in the office when they leave.
- The student must hand in the prior approval form by Friday, January 11th at 3:09 pm.

Student:

I understand the parameters of early release and late arrival during finals week.
I understand that I am not excused for hours that a final is being given.

Student Name- Printed

Student Signature

Date

Parent:

I understand the parameters of early release and late arrival during finals week. I give permission for my student to have early release or late arrival in the periods listed below.

Parent Name- Printed

Parent Signature

Date

- Period(s) that student will not be at school:

- **Please hand in all forms to the front office. Thanks.**

Period	Final Date and Time	Class	Grade	Teacher Initial- if in good standing
1	Tuesday, January 15 8:00-9:45			
Advisory #1	Tuesday, January 15 9:50 – 10:55			
4	Tuesday, January 15 11:00 – 12:45			
Lunch	Tuesday, January 15 12:50 -1:15	N/A	N/A	N/A
6	Tuesday, January 15 1:20 -3:09			
2	Wednesday, January 16 8:00 – 9:45			
Advisory #2	Wednesday, January 16 9:50 – 10:55			
Advisory #3 Test Make-up	Wednesday, January 16 11:00 – 12:45			
Lunch	Wednesday, January 16 12:50 – 1:15	N/A	N/A	N/A
7	Wednesday, January 16 1:20 – 3:09			
3	Thursday, January 17 8:00-9:45			
Advisory #4	Thursday, January 17 9:50 – 10:55			
5	Thursday, January 17 11:00 – 12:45			
Lunch	Thursday, January 17 12:45 – 1:15	N/A	N/A	N/A
Advisory #5	Thursday, January 17 1:20 – 3:09			

Please hand in all forms to the front office. Thanks.