



EAGLE RIDGE ACADEMY

Dear Eagle Ridge Academy Community:

May 9, 2017

The Eagle Ridge Academy bylaws require that we have six (6) seats on the Board designated for licensed teachers at the Academy. In the recent Board of Directors Election, there were a total of three teacher seats up for election, but only two candidates ran to fill them. This created an opening that must be filled by a teacher.

As also stated in our bylaws, the Board of Directors has the responsibility to appoint a new director to fill any vacancies between elections to serve until the next election. The Governance Work Group is coordinating the process of recruiting candidates for the open seat. The process will be as follows:

- The first step is to announce the vacancy, the process, and the qualifications.
- Teachers will then be nominated by other teachers, staff, parents, or self.
- Questionnaires will be sent to those nominated. A completed questionnaire returned to the Governance Work Group by the established due date will indicate acceptance of the nomination.
- The Board of Directors will review the questionnaires and may ask for candidates to attend a meeting of the Board to answer additional questions before voting on the replacement.

Board Member Criteria:

A member of the Eagle Ridge Academy Board of Directors shall have a firm belief in the fundamental, traditional, Classical Education mission of the Academy and shall be fully committed to the charter school model. The purpose of the Board is to set the general direction and policy of the Academy, not to be involved with administrative or operational duties. Directors shall govern in a manner that ensures adherence to the Eagle Ridge Academy Mission and Vision statements.

Furthermore, Directors shall foster positive relationships with the Academy's personnel and community, and with the community at large; oversee the financial stability of the Academy; and deal with school-related issues as prescribed in the Academy's bylaws. This is a hardworking, strategic Board, and Board members can expect to spend roughly 12-15 hours per month contributing to Board efforts through meetings and assignments.

To make a nomination of an individual with the competence and vision to be Director for the Academy, please discuss the nomination with that person to ascertain their commitment to the above criteria, then contact the members of the Governance Work Group listed below by Friday, May 26th, 2017 at 5:00 p.m.

Mateen Ashtiani: mashtiani@eagleridgeacademy.org

Pete Larson: plarson@eagleridgeacademy.org

John Schwirtz: jschwirtz@eagleridgeacademy.org

Sincerely,

Ann Watanabe
Chair, Board of Directors
Eagle Ridge Academy

