

**Eagle Ridge Academy
Regular Board Meeting Minutes
August 9, 2011
5300 France Avenue South
Edina, MN**

Board Members:

Present: Pete Larson, Paul Long, Jessica Bergeron, Mike Hess, Mary Wolff, Carolyn Sommers Tillotson, Amy Rau, Jim Pearson, Kenneth Greener

Absent: Dan Walker

Additional Attendee: Sonja Menard

The meeting was called to order at 6:01 p.m.

1. Long moved to approve the agenda with the addition of an item to New Business to consider/approve Sonja Menard to receive a salary equal to the Executive Director for the month of July. Wolff seconded and the motion passed unanimously.
2. Sommers Tillotson moved to approve the minutes from the June 7th, 2011 Regular Meeting, July 14th, 2011 Regular Meeting, July 26th, 2011 Special Meeting, and August 1st, 2011 Special Meeting. Long seconded and the motion passed unanimously.
3. Public comment was heard.
4. The Lower School Dean's Report was given by Sonja Menard. The fall enrollment number at this time is 815. Curriculum purchases have been made to support the extra students. Work continues on the new lunchroom and 6th grade classrooms. Calvary will receive a new roof. Bus routes have been sent. Fall sports registration forms have been sent. Fourteen elementary students are in need of care before school starts. The YMCA has been contacted and has yet to get back to Sonja. A calendar of upcoming events was provided.
5. Reports were given by the Work Groups. The Governance Work Group presented the organizational structure of Eagle Ridge Academy to possibly include an Upper School Dean. The Governance check list was presented. It will be put on the Eagle Ridge website for review by the community.
The Budget/Finance Work Group presented cashflow projections. A payment of almost 1 million dollars was received from the state at the end of July. Payments will continue through February and then stop completely.
The Human Resources Work Group gave an update on the review process. A meeting with the staff members has been planned for August 15th to discuss the evaluation process. A summary will be presented to Administration (Sonja and the Interim Director). The Administration Search Work Group gave an update on the progress in finding an Interim Director. Recommendations were made for the Interim Director. Discussion was held by Board on which candidates to move forward to community Q&A forum on Aug. 16th at 6:00.
The Policy Work Group had no new information to present.
The Facilities Work Group gave a construction update. A Transition Team (subgroup of Work Group) will be needed to guide the school through the move. The Affiliated

Building Company process was discussed. The “OK” was received from Friends of Education to move forward with the Affiliated Building Company.

The Curriculum Work Group had no new information to present.

6. There was no Old Business to move forward.

7. Larson moved to appoint Sacha Muller to a 1-year-term to Seat J vacated by Austen Rockcastle. Wolff seconded and the motion passed unanimously.

8. Long moved to add Oct. 6, Oct. 7, Jan. 16, Feb. 20 as teaching days to the 2011-2012 school year. Hess seconded and the motion passed unanimously.

9. Parent and student concerns over the House system were discussed. Hess moved to have 3 Board members lead a parent group to give a recommendation to the Board at the next workshop regarding the House system. Muller seconded and the motion passed with Pearson and Long declining.

Long moved to postpone the House system until the work group comes back with more information for the Board to make a proper assessment. Pearson seconded. The motion failed.

10. Bergeron moved to approve the Search Group’s recommendations to date (Phase I: resume review, Phase II: phone interview, and Phase III: face-to-face interviews).

Greener seconded and the motion passed unanimously with Long abstaining.

11. Hess moved to invite Interim Executive Director candidates three and four to the community Q&A Forum on August 14th, 2011. Rau seconded and the motion passed unanimously.

12. Greener moved to approve adding an Upper School Dean to ERA’s organizational structure. Sommers Tillotson seconded and the motion passed unanimously.

13. Long moved to augment Sonja Menard’s salary for June, July, and August to equal the pay rate for the Executive Director’s salary for the 2010-11 school year. Wolff seconded and the motion passed unanimously.

14. Public comment was heard.

15. Long moved to adjourn the meeting at 9:50 p.m. Pearson seconded and the motion passed unanimously.

The meeting was adjourned at 9:50 p.m.

Minutes submitted by Jessica Bergeron, Secretary